



TRANSMITTAL MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Karl R. Amylon, City Manager

DATE: August 11, 2020

RE: **Conceptual Designs Open House - Thomas Basin Promenade and Stedman Street Restroom Facilities**

At its meeting of February 6, 2020, the City Council adopted motions authorizing my office to enter into professional services agreement with PND Engineers, Inc. and Welsh Whiteley Architects LLC for conceptual designs of the Thomas Basin Promenade and the Stedman Street Restroom Facilities. As indicated in the attached memorandum from Public Works Director Mark Hilson, an open house to review the conceptual designs has been scheduled for Tuesday, August 18, 2020 from 5:00 p.m. to 7:00 p.m. at the Ted Ferry Civic Center. Councilmembers are encouraged to attend.

PUBLIC WORKS / ENGINEERING DEPARTMENT
Mark Hilson, P.E., Public Works Director
Kara Jurczak, P.E., Assistant Public Works Director

CITY OF KETCHIKAN
Administrative Offices
PH: 907.228.4727
FAX: 907.225.8721

MEMORANDUM

TO: Karl Amylon, City Manager

CC: Lacey Simpson, Assistant City Manager
Amanda Robinson, AIA, Project Manager

FROM: Mark Hilson, P.E., Public Works Director

DATE: August 10, 2020

SUBJECT: **Open House – Thomas Basin Promenade and Stedman Street Restroom**

In adopting the General Government 2020-2024 Capital Improvement Project budget, City Council approved funding the Thomas Basin Promenade design and the Stedman Street Restroom Facilities design. PND Engineers has been hired to complete a conceptual design for the Promenade project and Welsh Whiteley Architects has been hired to provide the design services for the Restroom project. Both projects are now ready for City Council and public review of the conceptual design drawings. An open house is scheduled for Tuesday August 18, 2020 from 5pm-7pm at the Ted Ferry Civic Center. Representatives from PND Engineers and Welsh Whiteley will be manning display boards and are prepared to elaborate on the conceptual designs. Public Works Engineering staff will also be attending to field questions and observe how the designs are received by the public.

February 6, 2020

Procurement of Additional Professional Services Related to the Telecommunications Division's Underwater Fiber Optic Cable Project – Hazelbrae Holdings Ltd.

Moved by Coose, seconded by Kiffer pursuant to Section 3.12.030 of the Ketchikan Municipal Code, the City Council approve the procurement of additional professional services related to the Telecommunications Division's Underwater Fiber Optic Cable Project from Hazelbrae Holdings Ltd. in an amount not to exceed \$50,000; and authorize funding from the Telecommunications Division's Internet Expansion Capital Account.

Motion passed with Gage, Zenge, Chapel, Flora, Kiffer and Coose voting yea.

Ordinance No. 20-1904 – Approving a Verizon Wireless Exclusive Agent Agreement – First Reading

Copies of Ordinance No. 20-1904 were available for all persons present.

Moved by Coose, seconded by Kiffer the City Council approve in first reading Ordinance No. 20-1904 a Verizon Wireless Exclusive Agent Agreement between Cello Partnership d/b/a Verizon Wireless and Ketchikan Public Utilities Telecommunications Division; providing for the filing of referendum petitions; and establishing an effective date.

Motion passed with Gage, Zenge, Chapel, Flora, Kiffer and Coose voting yea.

UNFINISHED BUSINESS - None

NEW BUSINESS

Discussion of Starting Time of City Council Meetings – Councilmember Bergeron

Vice-Mayor suggested since this item was requested by Councilmember Bergeron Council should postpone so he can be present. She asked for a show of hands to defer the discussion of the starting time for Council meetings to the next regular Council meeting, and at least four hands were shown.

Professional Services Agreement for Conceptual Design of the Thomas Basin Promenade – PND Engineers, Inc.

Moved by Kiffer, seconded by Flora the City Council authorize the city manager to enter into a professional services agreement with PND Engineers, Inc. of Juneau, Alaska in an amount not to exceed \$38,000; and approve funding from the Tourism & Economic Development Department's Thomas Basin Promenade Capital Account.

Councilmember Coose said he would continue his objections based upon the budget. He referenced four items on the agenda where we are spending over \$5 million dollars of Alaska Commercial Passenger Vessel (CPV) funds that we don't have. He said we need a five year plan on what will be spent on each project. He said the projects are justified and are good projects, but he had concerns and felt the Council needs to be careful on how we spend that money. He said he would like to know the cost up front, and have them come brought back to the Council for final review.

Motion passed with Gage, Zenge, Chapel, Flora, Kiffer and Coose voting yea.

February 6, 2020

**Professional Services Agreement for Design of Stedman Street
Restroom Facilities – Welsh Whiteley Architects LLC**

Moved by Flora, seconded by Coose the City Council authorize the city manager to enter into a professional services agreement with Welsh Whiteley Architects LLC of Ketchikan, Alaska in an amount not to exceed \$62,200; and approve funding from the Tourism & Economic Development Department's Stedman Street Restroom Facilities Capital Account.

Councilmember Flora agreed with Councilmember Coose that we need to move forward on these project, and we don't know exactly where the priorities of the CPV money is pending the outcome of the request for proposal (RFP). He informed he took a few minutes today to speak with the Public Works Director Hilson because he thought the budget for this was staggering, and requested a report on some of the cost estimates for the project.

Public Works Director Hilson said part of what Councilmember Flora is referring to includes the construction cost for this bathroom. He said that \$1.5 million is a lot for a bathroom, but it is being built over water which requires piles and a deck. He explained utilities would then need to be extended to it, and then construction of the building. He said without the benefit of the design we didn't know what this would really cost, so they did a rough cost estimate based on prior projects. He indicated if Council choses to authorize this design we can have the services of H&S, a cost estimating company to give us a more refined cost.

Councilmember Kiffer agreed the project was complicated. He explained as the design becomes more refined we can try to find a way to knock that number down. He said he wasn't sure if he supported this project at that cost.

Motion passed with Chapel, Flora, Kiffer, Coose, Gage and Zenge voting yea.

**Discussion of Transmitting a Letter to Governor Dunleavy
Objecting to the Elimination of the Ocean Ranger Program –
Councilmember Gage**

Councilmember Gage said the funding was originally set up with money that cannot be used for anything but the Ocean Ranger Program. She stated in keeping with the fact that Ketchikan is a tourist destination we need to make sure people are held accountable for dumping. She felt in this case the Ocean Ranger Program needs to be reinstated in order to hold these companies accountable.

Councilmember Coose agreed with Councilmember Gage and felt it is a valuable program, and is being paid for by the guests on the ships. He said the Council needs to send a letter to Juneau indicating this is important to Southeast Alaska and Ketchikan.

Vice-Mayor Zenge asked for a show of hands to submit a letter to Governor Dunleavy in support of reinstating the Ocean Ranger Program, and at least four hands were shown.

**Draft Comments in Response to U.S. Bureau of Land
Management NEPA Projected Summary – Mindfulness
Rainforest Adventures, DOI-BLM-AK-A020-2020-0007-CX**

Moved by Coose, seconded by Flora the City Council direct the City Manager to finalize and transmit comments under the signature of the Mayor on behalf of the Ketchikan City Council to the Bureau of Land Management (BLM) in response to the agency's NEPA Project Summary and associated permit application as submitted by Mindfulness Rainforest Adventures, DOI-BLM-AK-A020-2020-0007-CX.